



AA-1 Recycling, Inc.

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How Our Operation Works

1. The customer will provide AA- Recycling, Inc. with the **most accurate inventory list** as possible (ie 120 Monitors, 250 PC's, 30 Printers, 41 Keyboards, etc)

How this helps=

1. We can schedule an appointment accordingly and with other pickups.
2. We know how many people to send and what size truck will be needed.
3. You (the customer) will then be able to compare our load sheet to your inventory list to make sure we get all the equipment picked up.

If an inaccurate inventory is provided, yours and other appointments can be delayed or called for a reschedule.

*** THIS IS **VERY IMPORTANT** TO SCHEDULING APPOINTMENTS ***

2. Once we receive the inventory list, then according to the load size, we work on making an appointment. With smaller load sizes, customers may be placed on a waiting list to have time to find another pick-up in the area to make these pick-ups cost effective.
3. Once a schedule is worked out we then confirm the pick ups and execute them.
4. At the pick up, our labor will do another inventory list for our load sheet. We require the customer to sign on that load sheet confirming the count is correct and that the job is complete.

***Description of Services**

AA-1 Recycling will provide to **the Customer** the following services:

Will pickup and dispose of all monitors, computers, and laptops. We also pick up any other "E Scrap" and non-ferrous metals. There will be no charge for pick up on these items.

Once a load is picked up from the customer's facility, the equipment must be inventoried at our warehouse and then cleared of all remaining data. (Please allow a sufficient amount of time for this process) After all the equipment has been cleared, a "**Letter of Destruction**" will be mailed to the customer.

"**Letter of Destruction**" means the letter from **AA-1 Recycling** to **the customer** to be delivered following each collection of equipment and other items stating that such items have been properly disposed of, including but not limited to all hard drives (and similar memory devices) being completely wiped clean and/or written over so that data may not be recovered or extracted from these items.

We service clients of all types, such as School Districts, Commercial Real Estate Companies, Hospitals, Universities, Manufacturing Plants, Retail Outlets, Local Governments, State Governments and Federal Government Agencies in the disposal of their e-scrap throughout the south. (VA, WV, NC, SC, TN, AL, LA, GA, MS, FL, AR, TX) We are in the process of adding other states.

AA-1 Recycling, Inc. offers a source of disposal for electronic scrap at no charge. Our goal is to keep the environment safe with an outcome of recycled goods to develop new technology at affordable prices.